

University Statute No. 20

Bunbury Campus Advisory Board

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1. Definitions

In this Statute unless the contrary intention appears:

"Academic Board" means the Academic Board established under University Statute No.24.

"Act" means the Edith Cowan University Act 1984 as amended.

"Council" means the Council of the Edith Cowan University.

"Campus" means the Bunbury Campus established under section 19 of the Edith Cowan University Act.

"Chairperson" means the Chairperson of the Board.

"meeting" means a meeting of the Bunbury Campus Advisory Board.

"general staff" means general staff, not being academic staff, employed at the Campus.

"student" means a student enrolled at the Campus.

2. Functions and Duties of the Board

- a. Subject to the Act the Board shall perform any function conferred or imposed on it by the Act.
- b. Subject to paragraph (a) of this clause, the functions and duties of the Board shall be the promotion and development of the Bunbury Campus including:
 - i. advising Council on strategic planning issues for the South West region including new courses, research needs, continuing education programmes, University community services, capital projects, and relationships with TAFE, schools, industry, and government agencies;
 - ii. advising Council on fundraising and community support strategies;
 - iii. advising Council in relation to proposed expenditure of funds at the Campus and periodic monitoring of the expenditure of funds allocated to the Campus;
 - iv. advising Council on and engaging in the promotion and development of the Campus;
 - v. advising Council on the general welfare and development of students and staff at the Campus;
 - vi. advising Council on matters referred to it by Council for consideration;
 - vii. advising and making recommendations on the development of land and property of the Campus including the construction of buildings and leasing of real estate property in accordance with Council policies;
 - viii. control and management of funds specifically allocated to the Board by the University;

3. Constitution of the Board

The Board shall consist of:

- a. ten persons appointed by the Council who are drawn from communities in the south west of Western Australia being persons with experience in education, the professions, industry or commerce and such other persons who are representative of the community, one of whom shall be elected by the Board to be the Chairperson.
- b. Vice-Chancellor of the University or a person nominated in writing by the Vice-Chancellor.
- c. Dean of the Campus.
- d. 1 enrolled student of the Campus elected by the students of the Campus.
- e. 1 academic staff member elected from and by the academic staff employed at the Campus.
- f. 1 general staff member elected from and by the general staff employed at the Campus.
- g. (deleted)
- h. 1 academic staff member of the University elected by the Academic Board.

4. Terms of Office

- a. Members appointed to the Board shall hold office for a period not exceeding three years as specified in the notice of appointment.

- b. Of those members appointed under section 3(a), one third of the members shall retire on 31 December of each year. The members to so retire are those who have been longest in office since their most recent appointment but, as between persons who become members on the same day, those to retire shall (unless they otherwise agree among themselves) be determined by lot.
- c. Members elected to the Board pursuant to section 3(e) and 3(f) shall hold office for a period of 3 years.
- d. A member elected to the Board pursuant to section 3(d) shall hold office for a period of 1 year.
- e. A member appointed to the Board pursuant to section 3(b) shall hold office for the term of his or her office as Vice-Chancellor or as is specified in his or her notice of nomination as the case may be.
- f. A member appointed to the Board pursuant to section 3(c) shall hold office for the term of his or her office as Principal.
- g. A member other than members referred to in sections 3(b), 3(c) and 3(d) is not eligible to be reappointed or re-nominated on the expiry of a third successive term of office.

5. Meetings

- a. The Chairperson shall preside at all meetings at which he or she is present.
- b. At any meeting of the Board at which the Chairperson is not present, the members present shall elect a member to preside at that meeting and such a member has all the powers and duties of the Chairperson.
- c. Subject to paragraph e, the Board shall hold such meetings as are necessary for the performance of its functions and duties.
- d. The Chairperson may at any time convene a meeting of the Board and shall convene a meeting when requested in writing by any 4 members of the Board.
- e. Subject to this Statute, the Board may regulate its procedure in such manner as it thinks fit.
- f. A member of the Board is not entitled to vote either on the Board or in any committee of the Board on any question in respect of which he or she has a direct pecuniary interest, and if a member of the Board so votes his or her vote shall be disregarded.
- g. The Chairperson (or in his or her absence, the presiding Board member) shall have the power to determine whether a member of the Board has a direct pecuniary interest in any matter, and his or her decision in that regard shall be final and binding.
- h. At a meeting of the Board:
 - i. not less than one half of the total number of members for the time being forms a quorum;
 - ii. in the event of a quorum not being present within 30 minutes after the time appointed for a meeting, the meeting shall be adjourned to a time not later than 14 days after the date of such adjournment.
- i. At a meeting of the Board:
 - i. all motions shall be passed on the basis of a majority of the valid votes of members present;
 - ii. the Chairperson shall have a deliberative vote only;
 - iii. when any question voted upon by the Board results in an equal number for and against, the Chairperson shall declare the question lost.
- j. A resolution of the Board shall not be rescinded unless notice of the intention to propose such rescission is placed on the agenda of a meeting.
- k. No act or thing done by the Board is invalidated, prejudiced or affected by reason of any vacancy in the membership of the Board or any failure to appoint or elect any member of the Board, or and defect or irregularity in the appointment or election of any person purporting to be a member so long as a quorum of the Board remains.

6. Committees of the Board

- a. The Board from time to time may:
 - i. appoint Committees either for general or specific purposes;
 - ii. require a Committee to advise the Board in respect of any matter or class of matters;
 - iii. require a Committee to report to the Board on its activities at such times and in such manner as the Board directs.
 - b. The membership of Committees appointed by the Board shall be determined by the Board and may include up to a maximum of two persons who are not members of the Board.
 - c. The Vice-Chancellor of the Edith Cowan University or his or her nominee shall be an ex-officio member of all Committees established by the Board.
 - d. The Dean of the Campus shall be an ex-officio member of all Committees established by the Board except when specifically excluded by resolution of the Board.
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