

**Policy Title:** VET Lecturer Qualifications and Competency

**Policy Owner:** Pro-Vice-Chancellor (Education)

**Keywords:** VET Qualification Competency Assessor Skill Set

**Policy Code:** PL275 [ac106]

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## 1. INTENT

This policy governs the training, assessing, vocational qualifications and competency requirements for staff delivering and assessing in the VET sector for Edith Cowan University.

## 2. ORGANISATIONAL SCOPE

All ECU staff delivering training and/or assessment in the VET context.

## 3. DEFINITIONS

TERM	DEFINITION
assessment	The process of collecting evidence and making judgements on whether competency has been achieved, to confirm that an individual can perform to the standard required in the workplace, as specified in a training package or VET accredited course
RTO	Registered Training Organisation
training	The process of delivering services to facilitate learning and the acquisition of competencies in relation to the training product on the RTO's scope of registration.
VET	Vocational Education and Training

## 4. POLICY CONTENT

All staff, including, but not limited to ongoing, contract and sessional staff who deliver training and/or assessment in the VET context for ECU must demonstrate relevant qualifications, currency and competencies as outlined in the Standards for Registered Training Organisations (RTOs) 2015.

- 4.1 ECU's VET training and assessment must be delivered by persons who have:
- vocational competencies at least to the level being delivered and assessed;
  - current industry skills (currency) directly relevant to the training and assessment being provided; and
  - current knowledge and skills in vocational training and learning that informs their training and assessment.
- 4.2 Staff must adhere to the following sections of the Standards for Registered Training Organisations (RTOs) 2015 to ensure they have current and acceptable levels of teaching and assessment credentials:
- Clause 1.14 – The RTO's training and assessment;
  - Clause 1.15 – Where a person conducts assessment only; and
  - Schedule 1, Training and assessment credentials.
- 4.3 Evidence demonstrating compliance with the requirements outlined in section 4.1 and section 4.2 of this policy must be provided to the school officer for each discipline once per calendar year, as the details change or as requested by ECU. School officers will record the evidence on the prescribed ECU systems.
- 4.4 ECU ensures that all trainers and assessors undertake professional development in the fields of the knowledge and practice of vocational training, learning and assessment including competency based training and assessment.

## **5. ACCOUNTABILITIES AND RESPONSIBILITIES**

In relation to this policy, the following positions are responsible for the following

### *Policy Owner*

The Policy Owner, the Pro-Vice-Chancellor (Education) has overall responsibility for the content of this policy and its operation in ECU.

The Manager, Academic Governance and Standards is responsible for the maintenance of this policy.

All members of the University community are expected to comply with University Policy.

## 6. RELATED DOCUMENTS:

6.1 The policy is supported by the following documents:

- [Standards for Registered Training Organisation \(RTOs\) 2015](#)

## 7. CONTACT INFORMATION

For queries relating to this document please contact:

Policy Owner	Pro-Vice-Chancellor (Education)
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## 8. APPROVAL HISTORY

Policy Approved by:	Senior Deputy Vice-Chancellor (Acting Vice-Chancellor)
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