

**Policy Title:** VET Validation  
**Policy Owner:** Pro-Vice-Chancellor (Education)  
**Keywords:** Validation Assessment  
**Policy Code:** PL279 [ac110]

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### 1. INTENT

This policy outlines the requirement for ongoing validation of assessment practices and judgements for each training product on Edith Cowan University's scope of registration as defined in Standard One of the Standards for Registered Training Organisations (RTOs) 2015.

### 2. ORGANISATIONAL SCOPE

All staff engaged in delivering training and/or assessment in the VET context for ECU.

### 3. DEFINITIONS

TERM	DEFINITION
ASQA	Australian Skills Quality Authority
assessment	The process of collecting evidence and making judgements on whether competency has been achieved, to confirm that an individual can perform to the standard required in the workplace, as specified in a training package or VET accredited course
scope of registration	The approved courses / qualification that an organisation is registered to deliver as a Registered Training Organisation
Training Product	A training package, accredited course, unit of competency or course in the Vocational Education and Training (VET) sector
Validation	Quality review of the assessment process
VET	Vocational Education and Training

#### **4. POLICY CONTENT**

- 4.1 ECU must demonstrate a validation plan for ongoing systematic validation of assessment practices and judgements that includes for each training product on ECU's Scope of registration:
- when assessment validation will occur;
  - which training products will be the focus of the validation;
  - who will lead and participate in validation activities; and
  - how the outcomes of these activities will be documented and acted upon.
- 4.2 Each training product must be validated at least once every five years, with at least 50% of products validated within the first three years of each five year cycle, taking into account the relative risks of all of the training products on ECU's Scope of registration, including those risks identified by ASQA.
- 4.3 Systematic validation of ECU's assessment practices and judgements is to be undertaken by one or more persons who are not directly involved in the particular instance of delivery and assessment of the training product being validated, and who collectively have:
- vocational competencies and current industry skills relevant to the assessment being validated;
  - current knowledge and skills in vocational teaching and learning; and
  - the training and assessment qualification or assessor skill set at least to the level being validated.
- 4.4 Industry experts may be involved in validation to ensure there is the combination of expertise set out in the Standards for Registered Training Organisations (RTOs) 2015.

## 5. ACCOUNTABILITIES AND RESPONSIBILITIES

In relation to this policy, the following positions are responsible for the following

### *Policy Owner*

The Policy Owner, the Pro-Vice-Chancellor (Education) has overall responsibility for the content of this policy and its operation in ECU.

The Manager, Academic Governance and Standards is responsible for the maintenance of this policy.

All members of the University community are expected to comply with University Policy.

## 6. RELATED DOCUMENTS:

6.1 The policy is supported by the following documents:

- *Qualification Validation Schedules*
- [Standards for Registered Training Organisation \(RTOs\) 2015](#)

For queries relating to these documents please contact:

Policy Owner	Pro-Vice-Chancellor (Education)
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## 7. APPROVAL HISTORY

Policy Approved by:	Senior Deputy Vice-Chancellor (Acting Vice-Chancellor)
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