



# POLICY

**Policy Title:** Official Edith Cowan University Portraits

**Policy Owner:** University Secretary

**Keywords:** 1) Portrait 2) Chancellor 3) Vice-Chancellor

**Policy Code:** PL087 [ad064]

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## 1. Intent

The intent of this policy is to create consistency and guidelines for the commissioning, creation and ownership of all Chancellor and Vice-Chancellor portraits.

## 2. Organisational Scope

All staff.

## 3. Definitions

TERM	DEFINITION
“Chancellor” means	The Chairman of the Council elected pursuant to section 12 of the ECU Act.
“Vice-Chancellor” means	The Chief Executive Officer of the University pursuant to section 30 of the ECU Act.
“Portrait” means	An artistic representation of a person, in which the face is predominant.

## 4. Policy Content

### *Portrait eligibility*

- 4.1 To reflect the stature and regard in which the roles of Chancellor and Vice-Chancellor are held within the University and the community, official portraits will be commissioned by Edith Cowan University at an appropriate time.
- 4.2 Portraits of Chancellors and Vice-Chancellors who have completed their terms will be commissioned retrospectively to the establishment of Edith Cowan University on 1 January 1991.
- 4.3 The completed portrait will be owned by Edith Cowan University and will be listed as part of the Art Collection.

### *Portrait criteria*

- 4.4 To ensure consistency all portraits should be commissioned in a standard size of 1.5m high x 1m wide, before framing.
- 4.5 The paintings should be either oil or acrylic paint on canvas or linen, professionally stretched over a frame. Paints must be of high quality.
- 4.6 All paintings will be framed by ECU to ensure consistency of framing.
- 4.7 Subjects are not required to wear academic regalia for the portraits and the portraits should suggest in some way the individual's character, and achievements on behalf of the University.

### *Portrait administration*

- 4.8 All portraits should be commissioned by the University Secretary in line with ECU's procurement processes.
- 4.9 The price of the commission should be limited to no more than \$25,000 for any one portrait. Should special circumstances warrant a higher price, approval will be required from the Vice-President (Corporate Services).
- 4.10 Artists will be invited to paint the portraits via a standard brief and the successful artist will be selected via a panel comprised of the University Secretary, the ECU Art Collection Curator and the Vice-President (Corporate Services) (or nominee). Where possible appropriate consideration should be given to the rapport between the artist and the subject when making the selection.
- 4.11 Completed portraits will normally be displayed in the Joondalup campus Chancellery building in the Council chamber lobby, or another appropriate location.
- 4.12 Provision should be made in the Council budget for the cost of Chancellor portraits.
- 4.13 Provision should be made in the Chancellery budget for the cost of Vice-Chancellor portraits.

## 5. ACCOUNTABILITIES AND RESPONSIBILITIES

In relation to this policy, the following positions are responsible for the following

*Policy Owner:* The **University Secretary** has overall responsibility for the content of this policy and its operation in ECU.

## 6. RELATED DOCUMENTS:

6.1 Other documents which are relevant to the operation of this policy are as follows:

- The Policy Framework

## 7. CONTACT INFORMATION

For queries relating to this document please contact:

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## 8. APPROVAL HISTORY

Policy Approved by:	Council
Date Policy First Approved:	28 August 2008
Date last modified:	26 June 2014
Revision History:	<ul style="list-style-type: none"><li>• August 2011: Minor amendments to update position titles and revise the maximum for the commission.</li><li>• June 2014: Updating of position titles and implementation of new policy template (approved by Council UC164/22 on 26 June 2014).</li><li>• May 2020 – Minor amendments to reflect current position titles</li></ul>
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