

Policy Title:	Academic Progression
Policy Owner:	Deputy Vice-Chancellor (Education)
Keywords:	Academic Progression Status, Progression, Intervention, Student success
Policy Code:	PL027

[Intent](#)

[Organisational Scope](#)

[Definitions](#)

[Policy Content](#)

[Accountabilities and Responsibilities](#)

[Related Documents](#)

[Contact Information](#)

[Approval History](#)

1. INTENT

The University recognises there are many factors that can affect a Student's academic progress, especially for first year Students transitioning to tertiary study, and international Students adjusting to living and studying in Australia. The University also recognises that Students are individuals whose needs are likely to change over the duration of their studies.

The purpose of this policy is to provide a transparent and equitable set of principles that underpin the University's approach to supporting Students in maintaining a high level of academic progress, and to identify those Students who require additional intervention, in accordance with the:

- [Higher Education Standards Framework \(Threshold Standards\) 2015](#); and
- [National Code of Practice for Providers of Education and Training to Overseas Students 2018](#)

2. ORGANISATIONAL SCOPE

This Policy applies to all Students enrolled in an Award Course or Enabling Course, and should be read in conjunction with the University's:

- [Admission, Enrolment and Academic Progress Rules](#);
- [Enrolment Load for International Students Policy](#);
- [Assessment Policy](#);
- [Academic Progression Procedures](#);
- [Higher Degree by Research Academic Progression Procedures](#); and
- [Unit Review Committee and Progression Panel Procedures](#).

3. DEFINITIONS

The [University Glossary](#) and definitions in the [Admission, Enrolment and Academic Progress Rules](#) apply to this policy.

4. POLICY CONTENT

Principles

- 4.1 The University adopts a whole-of-institution approach to Student success and academic progression. This includes ensuring that:
- a. admission standards and inherent requirements are clearly defined and appropriate for each Course;
 - b. orientation and transition activities provide guidance and information to enable Students to engage effectively with their Course;
 - c. high quality curriculum is provided to all Students, consistent with the University's [Curriculum Design Policy](#) and [Assessment Policy](#);
 - d. the University delivers high quality teaching and research supervision; and
 - e. Students are encouraged to participate actively and positively in research, teaching and learning environments.
- 4.2 The University provides support and ongoing monitoring relating to academic progression for all Students, irrespective of educational background, entry pathway, or mode or place of study. This includes:
- a. support opportunities to enable Students to attain the academic skills they require for successful study;
 - b. guidance relating to career and further study options;
 - c. recognition and support of diverse needs and study requirements; and
 - d. regular review of Students' academic results to determine academic progression.
- 4.3 The University offers timely intervention, as set out in the Academic Progression Procedures and the Higher Degree by Research Academic Progression Procedures, to provide Students with the best opportunity for academic success. This involves:
- a. promoting to Students the importance of a proactive approach to ensure satisfactory academic progression;
 - b. professional and academic staff working in partnership to ensure early identification of academic concerns and appropriate intervention;
 - c. documenting progression plans and strategies where Students are at risk of not meeting Course requirements; and
 - d. Students and staff working in partnership to fulfil responsibilities of specified actions and review.
- 4.4 The University uses a colour coding system to identify a Student's Academic Progression Status as determined in accordance with the [Admission, Enrolment and Academic Progress Rules](#). An example of this colour coding system is shown at **Attachment 1** and **Attachment 2** (Higher Degree by Research).

- 4.5 The University may set restrictions or conditions on enrolment to support Students to achieve satisfactory academic progress, in accordance with the [Admission, Enrolment and Academic Progress Rules](#). Conditions imposed on continuing Students will be regularly monitored and reviewed.
- 4.6 Students have the right to review their Academic Progression Status in accordance with Annexure 1 of the [Admission, Enrolment and Academic Progress Rules](#).

5. ACCOUNTABILITIES AND RESPONSIBILITIES

The Deputy-Vice Chancellor (Education) is the Policy Owner and has overall responsibility for the content of this policy and its operation.

The Director, Student Administration is responsible for currency of information and provision of advice relating to operationalising this policy.

6. RELATED DOCUMENTS

Legislation

[Higher Education Standards Framework \(Threshold Standards\) 2015](#)
[National Code of Practice for Providers of Education and Training to Overseas Students 2018](#)

Statutes and Rules

[University Statute 30: Admission, Enrolment and Academic Progress](#)
[University Rules: Admission, Enrolment and Academic Progress Rules](#)

Policies

[Curriculum Design Policy](#)
[Assessment Policy](#)
[Enrolment Load for International Students Policy](#)

Operational documents and resources

[Unit Review Committee and Progression Panel Procedures](#)
[Academic Progression Procedures](#)
[Higher Degree by Research Academic Progression Procedures](#)

7. CONTACT INFORMATION

For queries relating to this document please contact:

Policy Owner	Deputy Vice-Chancellor (Education)
All Enquiries Contact	Director, Student Administration

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8. APPROVAL HISTORY

Policy approved by:	Council
Date policy first approved:	10 May 2005
Date last modified:	26 June 2021
Revision history:	<p>April 2006 (AB30/06)</p> <p>26 July 2007 (AB68/07)</p> <p>18 March 2008 (AB4/08)</p> <p>9 December 2009 (AB64/09)</p> <p>20 September 2011 (AB75/11)</p> <p>December 2017 (AB171/17) – Change of title of policy – previously “Board of Examiners”</p> <p>10 December 2020 (UC203/22 effective 30 June 2021)</p> <p>26 June 2021 (UC 206/21 effective 29 June 2021)</p>
Next revision due:	December 2023
HPCM file reference:	SUB/2695

Attachment 1:

Status	Criteria for VET Students	Criteria for Coursework Students
Green	<p>A Student will be given a Green Status if, during the Progression Period, the Student:</p> <ul style="list-style-type: none"> • achieved competency in more than 50% of the Units they were enrolled in; and • does not meet the criteria for Amber Status, Red Status or Purple Status. 	<p>A Student will be given a Green Status if, during the Progression Period, the Student:</p> <ul style="list-style-type: none"> • attained more than 50% of the available Credit Points for Units they were enrolled in; • where applicable, achieved a Progression Period WAM of at least 50; and • does not meet the criteria for Amber Status, Red Status or Purple Status.
Amber	<p>A Student will be given an Amber Status if, during the Progression Period, the Student::</p> <ul style="list-style-type: none"> • held a Green Status; • achieved competency in 50% or less of the Units they were enrolled in; and • does not meet the criteria for Red Status or Purple Status. 	<p>A Student will be given an Amber Status if, during the Progression Period, the Student held a Green Status and:</p> <ul style="list-style-type: none"> • attained 50% or less of the available Credit Points for Units they were enrolled in; or • where applicable, achieved a Progression Period WAM of less than 50, and the Student does not meet the criteria for Red Status or Purple Status.
Red	<p>A Student will be given a Red Status if the Student:</p> <ul style="list-style-type: none"> • during the Progression Period: <ul style="list-style-type: none"> ○ failed a Designated Unit; ○ failed a non-Designated Unit for the second or subsequent time; or ○ held an Amber Status, and achieved competency in 50% or less of the Units they were enrolled in; • is enrolled to attempt a Designated Unit for the second time; or • is enrolled to attempt a non-designated Unit for the third or fourth time, <p>and the Student does not meet the criteria for Purple Status.</p>	<p>A Student will be given a Red Status if the Student:</p> <ul style="list-style-type: none"> • during the Progression Period: <ul style="list-style-type: none"> ○ failed a Designated Unit; ○ failed a non-Designated Unit for the second or subsequent time; ○ held an Amber Status and attained 50% or less of the available Credit Points for Units they were enrolled in; or ○ held an Amber Status and, where applicable, achieved a Progression Period WAM of less than 50; • is enrolled to attempt a Designated Unit for the second time; or • is enrolled to attempt a non-designated Unit for the third or fourth time, and the Student does not otherwise meet the criteria for Purple Status.

Status	Criteria for VET Students	Criteria for Coursework Students
<p>Purple (exclusion for academic progression reasons)</p>	<p>A Student will be given a Purple Status if during the Progression Period the Student:</p> <ul style="list-style-type: none"> held a Red Status and achieved competency in 50% or less of the Units they were enrolled in; failed to achieve competency in a Designated Unit (one or more times), is not permitted to repeat the Unit, and is not permitted to remain in their Course; or failed to achieve competency in a non-Designated Unit (three or more times), is not permitted to repeat the Unit, and is not permitted to remain in their Course. 	<p>A Student will be given a Purple Status if during the Progression Period the Student:</p> <ul style="list-style-type: none"> held a Red Status and attained 50% or less of the available Credit Points for Units they were enrolled in; held a Red Status and, where applicable, a Progression Period WAM of less than 50; failed a Designated Unit (one or more times), is not permitted to repeat the Unit, and is not permitted to remain in their Course; or failed a non-Designated Unit (three or more times), is not permitted to repeat the Unit, and is not permitted to remain in their Course.

Also:

- A Student who attains a grade of FN (Fail – no submission) in all Units in which they were enrolled will be given a Red Status, if the Student does not otherwise meet the criteria for Purple Status.
- A Student who has been re-admitted or re-enrolled to a Course following a period of exclusion will be given a Red Status.

Note:

- Course WAMs and Progression Period WAMs are calculated as set out in the University's [Weighted Average Mark and Grade Point Average Policy](#).

Attachment 2 – Higher Degree By Research:

Status	Doctoral Candidates (including Integrated PhD Candidates following coursework component)	Masters by Research Candidates	Integrated PhD Candidates – Coursework Component
Green	A Candidate will be given a Green Status if during the Progression Period the Candidate attained a grade of Satisfactory Progress (SP), and the Candidate does not meet the criteria for Amber Status, Red Status or Purple Status.	A Candidate will be given a Green Status if during the Progression Period the Candidate (where applicable): <ul style="list-style-type: none"> attained a grade of Satisfactory Progress (SP); and passed all Coursework Units, and the Candidate does not meet the criteria for Amber Status, Red Status or Purple Status. 	A Candidate will be given a Green Status if during the Progression Period the Candidate: <ul style="list-style-type: none"> passed all Coursework Units; achieved a Progression Period WAM of at least 70; and does not meet the criteria for Amber Status, Red Status or Purple Status.
Amber			A Candidate will be given an Amber Status if during the Progression Period the Candidate: <ul style="list-style-type: none"> passed all Coursework Units; achieved a Progression Period WAM of at least 65 but less than 70; and does not meet the criteria for Red Status or Purple Status.
Red	A Candidate will be given a Red Status if the Candidate: <ul style="list-style-type: none"> during the Progression Period, where applicable, attained a grade of Marginal Progress (MP); does not meet the criteria for Purple Status. 	A Candidate will be given a Red Status if the Candidate: <ul style="list-style-type: none"> during the Progression Period, where applicable, attained a grade of Marginal Progress (MP); and does not meet the criteria for Purple Status. 	A Candidate will be given a Red Status if during the Progression Period the Candidate: <ul style="list-style-type: none"> passed all Coursework Units; achieved a Progression Period WAM of at least 50 but less than 65; and does not meet the criteria for Purple Status.

<p>Purple (exclusion for academic progression reasons)</p>	<p>A Candidate will be given a Purple Status if the Candidate has:</p> <ul style="list-style-type: none"> attained a grade of Marginal Progress (MP) in two consecutive Progression Periods; failed to achieve confirmation of candidature or candidature within the relevant time permitted (including extensions); failed to satisfy the requirements of a Progress Contract; or failed a Coursework Unit and is not permitted to remain in the Course by the School Progression Panel. 	<p>A Candidate will be given a Purple Status if the Candidate:</p> <ul style="list-style-type: none"> attained a grade of Marginal Progress (MP) in two consecutive Progression Periods; failed to achieve confirmation of candidature or candidature within the relevant time permitted (including extensions); failed to satisfy the requirements of a Progress Contract; or failed a Coursework Unit. 	<p>A Candidate will be given a Purple Status if the Candidate has:</p> <ul style="list-style-type: none"> during the Progression Period, held a Red Status, and attained a grade of Marginal Progress (MP); failed a Coursework Unit; or at the end of the coursework component of the Course, achieved an overall Course WAM of less than 70 (unless otherwise approved to continue in the Course by the relevant School Progression Panel).
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Also:

- A Candidate who has been re-admitted or re-enrolled to a Course following a period of exclusion will be given a Red Status.

Note:

- Course WAMs and Progression Period WAMs are calculated as set out in the University's [Weighted Average Mark and Grade Point Average Policy](#).