

Policy Title: VET Recognition of Prior Learning

Policy Owner: Pro-Vice-Chancellor (Education)

Keywords: Recognition of Prior Learning RPL VET RCC Credit Transfer

Policy Code: PL278 [ac109]

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1. INTENT

The policy governs Edith Cowan University's processes relating to recognition of prior learning and credit transfer for VET training products. This policy aims to ensure compliance with the Standards for Registered Training Organisations (RTOs) 2015 and the Australian Qualifications Framework.

2. ORGANISATIONAL SCOPE

All ECU staff delivering training and/or assessment in the VET context.

3. DEFINITIONS

| TERM | DEFINITION |
|--------------------------|--|
| AQF | Australian Qualifications Framework |
| Credit Transfer | Recognising the equivalence of studies previously undertaken and completed successfully |
| Principles of Assessment | The principles that guide assessments being that they should be fair, flexible, valid and reliable |
| RPL | Recognition of Prior Learning |
| RCC | Recognition of Current Competencies |
| RTO | Registered Training Organisation |

| TERM | DEFINITION |
|-------------------|---|
| Rules of Evidence | A requirement that evidence which is provided under the Standards for Registered Training Organisations (RTOs) 2015 must be valid, current, sufficient and authentic |
| Training package | Training packages are endorsed by the Australian Government and state and territory governments and consist of the following components: units of competency; assessment requirements; qualifications and credit arrangements |
| VET | Vocational Education and Training |

4. POLICY CONTENT

- 4.1 Formal recognition of an applicant’s prior learning, including their existing skills, knowledge and experience enables applicants to gain recognition without having to attend training or do further study.
- 4.2 Training package units, qualifications and accredited courses may be considered using the methods of recognition outlined below:
- Recognition of Prior Learning;
 - Recognition of Current Competencies; and
 - Credit Transfer.
- 4.3 All applicants will be informed of the availability of Recognition of Prior Learning, Recognition of Current Competencies and Credit Transfer prior to enrolment via the ECU website.
- 4.4 Recognition of Prior Learning
- 4.4.1 RPL recognises the competencies or equivalence of studies previously undertaken and completed successfully through formal and/or informal learning to determine the extent to which the applicant meets the requirements specified in the training package(s) or VET accredited courses.
- 4.4.2 The RPL process:
- a. should be conducted in accordance with the Principles of Assessment and conform with the Rules of Evidence; and
 - b. does not incorporate any provision of training or tuition by ECU.
- 4.5 Recognition of Current Competencies
- 4.5.1 RCC recognises a completed study of a unit of competency or module that is required to be reassessed to ensure that the competency is being maintained.

4.5.2 The RCC process:

- a. will be applied to fee for service enrolments only; and
- b. does not incorporate any provision of training or tuition by ECU.

- 4.6 When an applicant is applying for RPL for more than 50% of the qualification, a co-assessor must be engaged in the process. The assessor and co-assessor must make a joint determination on the outcome of the application and document all outcomes and feedback in writing to the applicant. (Refer to the RPL Procedure)
- 4.7 A review of decision may be lodged by applicants if they believe an incorrect assessment of their RPL application has occurred.
- 4.8 Costs associated with the RPL process must be consistent with the Department of Training and Workforce Development's current VET Fees and Charges Policy.

5. ACCOUNTABILITIES AND RESPONSIBILITIES

In relation to this policy, the following positions are responsible for the following

Policy Owner

The Policy Owner, the Pro-Vice-Chancellor (Education) has overall responsibility for the content of this policy and its operation in ECU.

The Manager, Academic Governance and Standards is responsible for the maintenance of this policy.

All members of the University community are expected to comply with University Policy.

6. RELATED DOCUMENTS:

6.1 The policy is supported by the following documents:

- [VET Fees and Charges Policy](#) - Department of Training and Workforce Development
- [Recognition of Prior Learning \(RPL\) Frequently Asked Questions](#) - Assessor - Department of Training and Workforce Development
- RPL Application Kit

7. CONTACT INFORMATION

For queries relating to this document please contact:

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|------------------------|--|
| Policy Owner | Pro-Vice-Chancellor (Education) |
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APPROVAL HISTORY

| | |
|-----------------------------|--|
| Policy Approved by: | Senior Deputy Vice-Chancellor (Acting Vice-Chancellor) |
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