

Rules pursuant to Statute 20:

## *The ECU South West Campus (Bunbury) Advisory Board: Rules*

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### 1. The ECU South West Campus (Bunbury) Advisory Board Rules

These Rules are made pursuant to *University Statute No. 20 – The ECU South West Campus (Bunbury) Advisory Board* (“Statute 20”).

### 2. Definitions

- 2.1. In these Rules any capitalised term that is defined:
  - a) in the *Edith Cowan University Act 1984 (WA)* has the meaning given to the term in the Act;
  - b) in Statute 20 has the meaning given to the term in that Statute.
- 2.2. The following definition applies in these Rules:

“**Head of Campus**” means the Dean of the South West Campus.

### 3. Appointment of Members

- 3.1. Appointments to membership category 5.1(a) of Statute 20 are subject to the applicable Council nominations policy as amended from time to time. The nominations process will include consultation with the Advisory Board.
- 3.2. For each vacancy in membership category 5.1(d), 5.1(e) or 5.1(f) of Statute 20 (“staff or student vacancy”), the University Secretary will call for expressions of interest from eligible members of staff or students.
- 3.3. The call for Expressions of Interest prescribed at Rule 3.2 for a staff or student vacancy will be made:
  - a) within three months following the occurrence of a casual vacancy, or
  - b) at least three months prior to the expiry of the membership term of the current incumbent.
- 3.4. For each staff or student vacancy:
  - a) the Governance and Nominations Committee will consider expressions of interest received from eligible members of staff or students and will formulate a recommendation to the Council with respect to which candidate, if any, should be appointed; and
  - b) the Council will consider the recommendation of the Governance and Nominations Committee and will:

- i. appoint a member of staff or a student to the Advisory Board; or
    - ii. decline to make an appointment and request that the University Secretary call for further expressions of interest.
  - 3.5. The following matters will be prescribed in *Procedures for Filling Staff or Student Vacancies on the ECU South West Campus (Bunbury) Advisory Board*:
    - a) the means of calling for expressions of interest;
    - b) the required content and form of submission of expressions of interest;
    - c) the timing for the key components of the process for identifying and appointing candidates; and
    - d) any other procedural matters to provide for the filling of a staff or student vacancy.
- 4. Terms of Office**
  - 4.1. A Member appointed in category 5.1(a), 5.1(d) or 5.1(e) of Statute 20 will not serve on the Advisory Board for more than nine consecutive years (equivalent of three full terms) in any ten-year period.
  - 4.2. A Member appointed in category 5.1(f) of Statute 20 will not serve on the Advisory Board for more than three consecutive years (equivalent of three full terms) in any four-year period.
  - 4.3. A Community Member who is elected as Deputy Chairperson under membership category 5.1(a)(iii) of Statute 20 will serve in the elected position for a term:
    - a) to be determined by the Advisory Board, and
    - b) which will not exceed the expiry date of the Community Member's appointment as a Community Member by the Council.
- 5. Resignations**
  - 5.1. The resignation of a Member or the Chairperson will be submitted in writing to the Chancellor and will take effect on the day of its receipt or on a future date as specified in the letter of resignation.
  - 5.2. The resignation of a Member from the position of Deputy Chairperson will be submitted in writing to the Chairperson, and will take effect on the day of its receipt or on a future date as specified in the letter of resignation.
- 6. Observer Participants, Accredited Observers and Other Attendees**
  - 6.1. The Council may appoint suitable individuals as Observer Participants or Accredited Observers to the Advisory Board for terms of office not exceeding three years.
  - 6.2. Other persons may be invited to attend meetings of the Advisory Board as required (and approved by the Chairperson) to assist the Advisory Board with its business.
- 7. Committees of the Advisory Board**
  - 7.1. The Advisory Board from time to time may:
    - a) appoint Committees either for general or specific purposes;
    - b) require a Committee so appointed to advise the Advisory Board in respect of any matter or class of matters;
    - c) require a Committee so appointed to report to the Advisory Board on its activities at such times and in such manner as the Advisory Board directs.
  - 7.2. The membership of a Committee appointed by the Advisory Board will, subject to this Rule, be determined by the Advisory Board. At least half of the members of a Committee appointed by the Advisory Board, including the Chairperson, will be members of the Advisory Board.

- 7.3. The Head of Campus will be an *ex-officio* member of all Committees established by the Advisory Board except when specifically excluded by resolution of the Advisory Board.
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Approved by the Council on 10 October 2019 (UC196/17)

These Rules are effective from 18 March 2020 after the publication in the *Government Gazette*, on 17 March 2020 of Amending Statute 1 of 2019 (*Statute No. 20 – The ECU South West Campus (Bunbury) Advisory Board*).

For further information contact:

The University Secretary  
Strategic and Governance Services Centre  
Edith Cowan University  
[universitygovernance@ecu.edu.au](mailto:universitygovernance@ecu.edu.au)